

ADLForms for Qld Real Estate (as at 5th July 2007)

Commercial Forms

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| ✓ Agreement To Enter Into A Commercial Lease | AU-QLD-RE-CM-011 |
| ✓ Annual Estimate of Outgoings | AU-QLD-RE-CM-017 |
| ✓ Assignee Disclosure Statement | AU-QLD-RE-CM-004 |
| ✓ Assignor Disclosure Statement | AU-QLD-RE-CM-002 |
| ✓ Audited Statement of Outgoings | AU-QLD-RE-CM-018 |
| ✓ Buyers Commercial Confirmation | AU-QLD-RE-CM-016 |
| ✓ Commercial Lease Agreement | AU-QLD-RE-CM-013 |
| ✓ Commercial Tenancy Application | AU-QLD-RE-CM-025 |
| ✓ Conjunction Agreement | AU-QLD-RE-CM-023 |
| ✓ Contract For Sale of Commercial Land and Buildings | AU-QLD-RE-CM-012 |
| ✓ Contract For Sale of Commercial Lots in a Community Titles Scheme | AU-QLD-RE-CM-015 |
| ✓ Financial Advice Report | AU-QLD-RE-CM-009 |
| ✓ Intention to Renew | AU-QLD-RE-CM-007 |
| ✓ Legal Advice Report | AU-QLD-RE-CM-008 |
| ✓ Lessee Disclosure Statement | AU-QLD-RE-CM-005 |
| ✓ Lessor Disclosure Statement | AU-QLD-RE-CM-006 |
| ✓ Notice to Assign Appointments | AU-QLD-RE-CM-020 |
| ✓ Outgoings Schedule | AU-QLD-RE-CM-014 |
| ✓ PAMD Form 21a - Appointment of Real Estate Agent (Commercial and Industrial Sales) | AU-QLD-RE-CM-001 |
| ✓ PAMD Form 21a - Appointment of Real Estate Agent (Lease & Property Management) | AU-QLD-RE-CM-003 |
| ✓ PAMD Form 21a - Appointment of Real Estate Agent (No Schedule) | AU-QLD-RE-CM-010 |
| ✓ Retail Shop Lease Contract (3 Years or Less) | AU-QLD-RE-CM-019 |
| ✓ Retail Shop Lease Contract (5 Year Lease) | AU-QLD-RE-CM-024 |

Employment Forms

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| ✓ Employment Authority | AU-QLD-RE-EM-001 |
| ✓ Employment Register | AU-QLD-RE-EM-006 |
| ✓ General Induction Handbook | AU-QLD-RE-EM-024 |
| ✓ IWA New Employee Checklist (Casual) | AU-QLD-RE-EM-016 |
| ✓ IWA New Employee Checklist (Flexible Permanent Part Time) | AU-QLD-RE-EM-015 |
| ✓ IWA New Employee Checklist (Salaried Management) | AU-QLD-RE-EM-017 |
| ✓ IWA New Employee Checklist (Sales Personnel) | AU-QLD-RE-EM-014 |
| ✓ IWA Offer Letter Existing Employees (Casual) | AU-QLD-RE-EM-021 |
| ✓ IWA Offer Letter Existing Employees (Commission Only) | AU-QLD-RE-EM-023 |
| ✓ IWA Offer Letter Existing Employees (Flexible Permanent Part Time) | AU-QLD-RE-EM-031 |
| ✓ IWA Offer Letter Existing Employees (Salaried Management) | AU-QLD-RE-EM-022 |
| ✓ Individual Workplace Agreement (Casual) | AU-QLD-RE-EM-013 |
| ✓ Individual Workplace Agreement (Flexible Permanent Part Time) | AU-QLD-RE-EM-019 |
| ✓ Individual Workplace Agreement (Management) | AU-QLD-RE-EM-018 |
| ✓ Individual Workplace Agreement (Sales Personnel) | AU-QLD-RE-EM-020 |
| ✓ PSAQ - Schedule 1 - Application to Register Agreement and/or Opt Out | AU-QLD-RE-EM-007 |
| ✓ PSAQ - Schedule 2 - Application to Register Amended Terms of Employment | AU-QLD-RE-EM-008 |
| ✓ Property Management Employment Contract - Post 30/11/2005 (PSAQ Schedule 1 Attached) | AU-QLD-RE-EM-011 |
| ✓ Property Management Employment Contract - Post 30/11/2005 (PSAQ Schedule 2 Attached) | AU-QLD-RE-EM-012 |
| ✓ Property Management Employment Contract - Prior 30/11/2005 | AU-QLD-RE-EM-003 |
| ✓ Property Salesperson Employment Contract - Post 30/11/2005 (PSAQ Schedule 1 Attached) | AU-QLD-RE-EM-009 |
| ✓ Property Salesperson Employment Contract - Post 30/11/2005 (PSAQ Schedule 2 Attached) | AU-QLD-RE-EM-010 |
| ✓ Property Salesperson Employment Contract - Prior 30/11/2005 | AU-QLD-RE-EM-002 |

Property Management Forms

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| ✓ Actions Required by Agent | AU-ALL-RE-PM-003 |
| ✓ Affidavit (Small Claims) | AU-QLD-RE-PM-C01 |
| ✓ Agreement To Extend End Date - Fixed-Term Tenancy | AU-QLD-RE-PM-003 |
| ✓ Agreement To Terminate a Periodic Tenancy | AU-QLD-RE-PM-004 |
| ✓ Agreement to Terminate Fixed-Term Tenancy | AU-QLD-RE-PM-005 |
| ✓ Agreement to Terminate an Appointment | AU-QLD-RE-PM-010 |
| ✓ Application for Approval of Agent (Small Claims) | AU-QLD-RE-PM-C02 |
| ✓ Application for Tenancy | AU-QLD-RE-PM-001 |
| ✓ Appointment of Contractor | AU-QLD-RE-PM-002 |
| ✓ CLAIM Residential Tenancies Act 1994 - NON URGENT MATTERS | AU-QLD-RE-PM-C04 |

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| ✓ CLAIM Residential Tenancies Act 1994 - URGENT APPLICATION | AU-QLD-RE-PM-C03 |
| ✓ Information For Body Corporate Roll - BCCM Form 8 | AU-QLD-RE-PM-009 |
| ✓ Notice to Assign Appointments | AU-QLD-RE-PM-014 |
| ✓ PAMD Form 20a - Appointment of Agent - Letting and Property Management (No Insurance) | AU-QLD-RE-PM-P02 |
| ✓ PAMD Form 20a - Appointment of Agent - Letting and Property Management (No Schedule) | AU-QLD-RE-PM-P04 |
| ✓ PAMD Form 20a - Appointment of Agent - Letting and Property Management (With Insurance - No Initials) | AU-QLD-RE-PM-P05 |
| ✓ PAMD Form 20a - Appointment of Agent - Letting and Property Management (With Insurance) | AU-QLD-RE-PM-P01 |
| ✓ PAMD Form 20a - Appointment to Act as Resident Letting Agent (Holiday Letting) | AU-QLD-RE-PM-P03 |
| ✓ PAMD Form 20a - Appointment to Act as Resident Letting Agent (Permanent Letting) | AU-QLD-RE-PM-R01 |
| ✓ RTA Form 1a - Entry Condition Report | AU-QLD-RE-PM-R02 |
| ✓ RTA Form 1b - Entry Condition Report | AU-QLD-RE-PM-R03 |
| ✓ RTA Form 2 - Bond Lodgement | AU-QLD-RE-PM-R04 |
| ✓ RTA Form 3 - Transfer of Bond | AU-QLD-RE-PM-R05 |
| ✓ RTA Form 4 - Refund of Rental Bond | AU-QLD-RE-PM-R06 |
| ✓ RTA Form 5 - Change of Lessor or Lessor's Agent (For New Agent) | AU-QLD-RE-PM-R07 |
| ✓ RTA Form 5b - Change of Lessor or Lessor's Agent (For Previous Agent) | AU-QLD-RE-PM-R08 |
| ✓ RTA Form 6 - Change of Shared Bond Arrangement | AU-QLD-RE-PM-R09 |
| ✓ RTA Form 7 - Part-Payment of Rental Bond | AU-QLD-RE-PM-R10 |
| ✓ RTA Form 8 - Lessor's Agent Signature Record | AU-QLD-RE-PM-R11 |
| ✓ RTA Form 9 - Entry Notice | AU-QLD-RE-PM-R12 |
| ✓ RTA Form 9 - Entry Notice (ADL Version) | AU-QLD-RE-PM-R13 |
| ✓ RTA Form 10 - Notice of Lessor's Intention to Sell Premises | AU-QLD-RE-PM-R14 |
| ✓ RTA Form 11 - Notice to Remedy Breach | AU-QLD-RE-PM-R15 |
| ✓ RTA Form 11 - Notice to Remedy Breach (ADL Version) | AU-QLD-RE-PM-R16 |
| ✓ RTA Form 12 - Notice to Leave | AU-QLD-RE-PM-R17 |
| ✓ RTA Form 12 - Notice to Leave (ADL Version) | AU-QLD-RE-PM-R18 |
| ✓ RTA Form 13 - Notice of Intention to Leave | AU-QLD-RE-PM-R19 |
| ✓ RTA Form 13 - Notice of Intention to Leave (ADL Version) | AU-QLD-RE-PM-R20 |
| ✓ RTA Form 14a - Exit Condition Report | AU-QLD-RE-PM-R22 |
| ✓ RTA Form 14b - Exit Condition Report | AU-QLD-RE-PM-R23 |
| ✓ RTA Form 15 - Abandonment Termination Notice | AU-QLD-RE-PM-R24 |
| ✓ RTA Form 16 - Dispute Resolution Request | AU-QLD-RE-PM-R25 |
| ✓ RTA Form 18a - General Tenancy Agreement | AU-QLD-RE-PM-R26 |
| ✓ RTA Form 18a - General Tenancy Agreement (Lessor Name on Sig. Page) | AU-QLD-RE-PM-R27 |
| ✓ RTA Form 18a - General Tenancy Agreement - Extra Terms | AU-QLD-RE-PM-R28 |
| ✓ RTA Form 18a - General Tenancy Agreement - Extra Terms (Casual Letting) | AU-QLD-RE-PM-R45 |
| ✓ RTA Form 18a - General Tenancy Agreement - Extra Terms (Lessor Name on Sig Page) | AU-QLD-RE-PM-R29 |
| ✓ RTA Form 18b - General Tenancy Agreement (Moveable Dwelling) | AU-QLD-RE-PM-R30 |
| ✓ RTA Form R 1 - Condition Report | AU-QLD-RE-PM-R31 |
| ✓ RTA Form R 2 - Bond Lodgement | AU-QLD-RE-PM-R32 |
| ✓ RTA Form R 3 - Transfer of Bond | AU-QLD-RE-PM-R33 |
| ✓ RTA Form R 4 - Refund of Rental Bond | AU-QLD-RE-PM-R34 |
| ✓ RTA Form R 5 - Change of Service Provider/Manager | AU-QLD-RE-PM-R35 |
| ✓ RTA Form R 6 - Change of Shared Bond Arrangement | AU-QLD-RE-PM-R36 |
| ✓ RTA Form R 7 - Part-Payment of Rental Bond | AU-QLD-RE-PM-R37 |
| ✓ RTA Form R 8 - Service Provider's/Manager's Signature Record | AU-QLD-RE-PM-R38 |
| ✓ RTA Form R 9 - Entry Notice | AU-QLD-RE-PM-R39 |
| ✓ RTA Form R11 - Notice to Remedy Breach | AU-QLD-RE-PM-R40 |
| ✓ RTA Form R12 - Notice to Leave | AU-QLD-RE-PM-R41 |
| ✓ RTA Form R13 - Resident Leaving Form | AU-QLD-RE-PM-R42 |
| ✓ RTA Form R16 - Dispute Resolution Request | AU-QLD-RE-PM-R43 |
| ✓ RTA Form R18 - Standard Residential Services Agreement | AU-QLD-RE-PM-R44 |
| ✓ Request for Action (by Landlord) | AU-ALL-RE-PM-001 |
| ✓ Request for Action (by Tenant) | AU-ALL-RE-PM-002 |
| ✓ Request for Rental Reference | AU-QLD-RE-PM-007 |
| ✓ Routine Condition Report | AU-QLD-RE-PM-006 |
| ✓ Routine Condition Report (Expandable) | AU-QLD-RE-PM-008 |
| ✓ Routine Condition Report - Detailed | AU-QLD-RE-PM-015 |

Property Sales Forms

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| ✓ Absent / Telephone Bidder Authority | AU-QLD-RE-PS-019 |
| ✓ Bidder Registration | AU-QLD-RE-PS-016 |
| ✓ Body Corporate Search Authority | AU-QLD-RE-PS-005 |

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| ✓ Buyers Confirmation | AU-QLD-RE-PS-012 |
| ✓ Comparative Market Analysis | AU-QLD-RE-PS-006 |
| ✓ Comparative Market Analysis (No Rating) | AU-QLD-RE-PS-014 |
| ✓ Conditions of Sale for the Auction of Real Property | AU-QLD-RE-PS-015 |
| ✓ Conjunction Agreement | AU-QLD-RE-PS-010 |
| ✓ Contract For Sale of House and Land (Auction) | AU-QLD-RE-PS-001 |
| ✓ Contract For Sale of House and Land (With Warning) | AU-QLD-RE-PS-002 |
| ✓ Contract For Sale of Residential Lots in a Community Titles Scheme (Auction) | AU-QLD-RE-PS-003 |
| ✓ Contract For Sale of Residential Lots in a Community Titles Scheme (With Warning) | AU-QLD-RE-PS-004 |
| ✓ Multiple Offers Acknowledgement | AU-QLD-RE-PS-013 |
| ✓ Notice to Assign Appointments | AU-QLD-RE-PS-020 |
| ✓ PAMD Form 22a - Appointment of Real Estate Agent (Sales & Purchases - No Schedule) | AU-QLD-RE-PS-P12 |
| ✓ PAMD Form 22a - Appointment of Real Estate Agent (Sales & Purchases - with CMA (No Rating)) | AU-QLD-RE-PS-P10 |
| ✓ PAMD Form 22a - Appointment of Real Estate Agent (Sales & Purchases - with Listing Form & CMA (No Rating)) | AU-QLD-RE-PS-P11 |
| ✓ PAMD Form 22a - Appointment of Real Estate Agent (Sales & Purchases - with Listing Form) | AU-QLD-RE-PS-P02 |
| ✓ PAMD Form 22a - Appointment of Real Estate Agent (Sales & Purchases) | AU-QLD-RE-PS-P01 |
| ✓ PAMD Form 23 - Reappointment of Real Estate Agent, Pastoral House or Auctioneer | AU-QLD-RE-PS-P03 |
| ✓ PAMD Form 24a - Appointment To Act As Auctioneer | AU-QLD-RE-PS-P04 |
| ✓ PAMD Form 24a - Appointment To Act As Auctioneer (With Schedule) | AU-QLD-RE-PS-P09 |
| ✓ PAMD Form 27c - Selling Agent's Disclosure to Buyer | AU-QLD-RE-PS-P05 |
| ✓ PAMD Form 28 - Disclosure of Beneficial Interest To Seller | AU-QLD-RE-PS-P06 |
| ✓ PAMD Form 30c - Warning Statement | AU-QLD-RE-PS-P07 |
| ✓ PAMD Form 32a - Lawyer's Certifications | AU-QLD-RE-PS-P08 |
| ✓ Property Listing Details | AU-QLD-RE-PS-009 |
| ✓ Sale Appraisal | AU-QLD-RE-PS-007 |
| ✓ Seller's Disclosure Statement - Section 206 | AU-QLD-RE-PS-008 |

Total Forms = 143